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# **Anti-Bribery & Corruption Policy**

#### **Document Control**

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	APPROVED BY
Print Name	Clyne Albertelli
Date	Apr 04 2025
Signature	C.IIII

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## **Anti-Bribery & Corruption Policy**

At Co-Lab Engineering, we are fully committed to excellence in anti-bribery and corruption prevention and align our practices with ISO 37001 guidelines. Our policy safeguards our integrity and reputation, ensuring compliance with all relevant laws and regulations.

### Commitment to Anti-Bribery & Corruption

- **Zero Tolerance**: We strictly prohibit any form of bribery or corruption, whether direct or indirect.
- Risk Assessment & Due Diligence: We regularly assess, and address risks associated with bribery, applying due diligence procedures when engaging with third parties.
- **Gifts & Hospitality**: All gifts, hospitality, or other benefits offered or received must comply with our internal guidelines and be recorded transparently.
- **Record-Keeping**: We maintain accurate books, records, and financial accounts to ensure transparency and adherence to applicable laws.
- Training & Awareness: Ongoing training ensures that all employees understand how to identify and prevent bribery risks and their obligations to report any concerns.

### Implementation & Accountability

Our leadership team integrates **ISO 37001** principles throughout Co-Lab Engineering's operations. Every employee and stakeholder shares responsibility for upholding this policy—promptly reporting any concerns, adhering to due diligence processes, and supporting our anti-bribery objectives.

This policy is reviewed **periodically** to ensure continued alignment with **ISO 37001**, evolving best practices, and legal requirements.

For and on behalf of Co-Lab Engineering,

Clyne Albertelli Managing Director





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